

MINUTES OF THE PUBLIC BOARD MEETING
HELD MONDAY, SEPTEMBER 24, 2012 AT 7:00 P.M.
141 PARK STREET, MONTCLAIR, NEW JERSEY

A. RESOLUTION FOR EXECUTIVE SESSION

At 7:03 p.m. *Mrs. Kulwin* moved the following resolution:

WHEREAS, pursuant to N.J.S.A.10:4-12(b), the Montclair Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A.10:4-12(B)(1) - (9);

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education shall forthwith enter into closed session to discuss the following matters concerning: *personnel report, out of district placements and educational program agreements.*

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Seconded by *Mr. Rosenblum* and approved by a vote of 7-0.

B. EXECUTIVE SESSION

C. RETURN TO OPEN SESSION

D. STATEMENTS

The meeting reconvened at 7:32 p.m.

Let the minutes reflect that adequate notice of this meeting has been approved in the following manner:

1. On Tuesday, July 3, 2012 notice of this meeting was faxed to the Montclair Times, the Herald News and the Star-Ledger. The time, date and location of this meeting were accurately set forth therein.
2. On this same date a copy of said notice was filed with the Township Clerk and was posted at the public bulletin board in the first floor main hall of the Board of Education building, 22 Valley Road.
3. Copies have also been mailed to all persons who have requested same at no cost.

"Please be advised that this meeting is considered a public meeting under the law and may be taped, broadcasted, used or reproduced in ways and in mediums beyond the control of the Board of Education. Individual statements and opinions expressed are solely those of the speakers and do not necessarily represent the Montclair Board of Education.

Please keep in mind that if you directly disclose personally identifiable information or personally sensitive data regarding yourself or others during this public meeting, this information may be collected and used by others. Accordingly, the Board asks that members of the public be courteous and mindful of

the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Speakers should therefore carefully evaluate their statements for individual consequences under the law, and should obtain any appropriate professional advice prior to speaking.”

E. THE PLEDGE OF THE ALLEGIANCE

The Pledge of Allegiance occurred at *7:35p.m.*

F. ROLL CALL

| | PRESENT | ABSENT |
|-------------------------|------------------|-------------------|
| Angelica Allen-McMillan | <u> x </u> | <u> </u> |
| Tanya Coke | <u> x </u> | <u> </u> |
| Robin Kulwin | <u> x </u> | <u> </u> |
| Leslie Larson | <u> x </u> | <u> </u> |
| Shelly Lombard | <u> x </u> | <u> </u> |
| Norman Rosenblum | <u> x </u> | <u> </u> |
| Deborah Wilson | <u> x </u> | <u> </u> |
| Staff Members | <u> 8 </u> | |
| Members of the Public | <u> 40 </u> | |
| Members of the Press | <u> 2 </u> | |

G. MINUTES

Dr. Allen-McMillan moved to approve the following minutes:

Public Board Meeting held on Tuesday, September 4, 2012

Seconded by *Mrs. Lombard* and approved by a vote of 6- 0with 1 abstention.

H. SUPERINTENDENT'S REPORT

Dr. Hoover reported that as of September 21st, enrollment in grades K-12 has narrowed down from 100 students to 59 students. He added that this number will continue to decrease and an update will be provided at future meetings.

Dr. Hoover indicated that there have been positive comments made regarding school openings at the start of the new school year.

Dr. Hoover announced *Spirit Day* at Montclair High School and encouraged all staff to participate.

Dr. Hoover announced that he will be meeting with members of the PTA and Staff regarding the reimagining of Mt. Hebron School.

1. QSAC Certification

Dr. Hoover reported that the Department of Education acknowledged the District's Quality Single Accountability Continuum (QSAC) results and labeled Montclair as a high performing district. This leaves the district in an approved standing with another QSAC visit in 3 years.

Dr. Hoover congratulated the various teams on the start of an outstanding athletic season and encouraged all to support the Mounties.

2. American Royal Hardware

Mrs. Kulwin thanked American Royal Hardware for their support in Montclair High Schools' Commencement ceremony.

3. MFEE Presentation

Lois Whipple and *Will Adkins* presented information to the Board about the Montclair Fund for Educational Excellence.

I. BOARD OF EDUCATION REPORTS

Committee Reports

a. Finance, Facilities and Enrollment Advisory Committee

Mrs. Kulwin had several meetings with Mr. Puleio and Auditors. It went very well and the process is off to a very good start.

Board of School Estimate
None.

b. Policy and Legal Committee

None.

Legislative Committee

Mr. Rosenblum went to the School Board Association Legislative Committee meeting last week and he will be a district representative for Montclair. He hopes that it will be an avenue in furthering what Montclair would like to see in terms of the legislature and how it would affect Montclair.

Communications Committee

Mrs. Kulwin reminded the public that Board members have email addresses and they welcome all to reach out to them regarding any issues.

c. Personnel Committee

None.

Negotiations Committee

Mrs. Kulwin stated that they have scheduled another meeting for next week.

d. Curriculum Committee

Dr. Allen-McMillan reported that this summer there were numerous curricular revisions completed. She added that the evaluation model is under review and will be presented to the Board for approval in December. She spoke about the Teacher On Special Assignment (TOSA) positions and included that they will serve three different functions to service all buildings in the district.

Special Needs Committee

None.

J. COMMENTS

1. PTA

Beth Wolensky, Co-President of the PTA spoke about attending PTA meetings at each of the schools in the district.

2. MEA

Gayl Shephard, President of the MEA spoke about Mt. Hebron no longer being viewed as a school in need of improvement and no remedial designation. She also highlighted some of the accomplishments of some of the Mt. Hebron students during the 2011-2012 school year.

K. COMMENTS FROM THE PUBLIC – AGENDA ITEMS AND NON-AGENDA ITEMS

The Board allowed time for the public to comment on agenda items.

L. GENERAL RESOLUTIONS

Dr. Allen McMillan moved to approve the following resolutions:

1. Resolution re: Contract with Advantage Educational Consultants

WHEREAS, N.J.S.A. 18A:18A-5 states in part "Any purchase, contract of agreement...may be made, negotiated or awarded by the Board of Education by resolution at a public meeting without public advertising for bids...", and

WHEREAS, the nature of these contract awards generally relate to the provision of professional services, and

WHEREAS, the Montclair Board of Education is in need of professional services for reading consultation, and

WHEREAS, Advantage Educational Consultants will provide reading services for sixteen and one half (16.5) hours per week to be used at the District's discretion at a cost of \$1,237.50 per week for 36 weeks, for September 25, 2012 through June 2013 – Total cost \$44,550.

2. Resolution re: Contract with The Love of Learning LLC

WHEREAS, N.J.S.A. 18A:18A-5 states part "Any purchase, contract or agreement...may be made, negotiated or awarded by the Board of Education by resolution at a public meeting without public advertising for bids...", and

WHEREAS, the nature of these contract awards generally relate to the provision of professional services, and

WHEREAS, the Montclair Board of Education is in need of professional services for reading consultation, and

WHEREAS, The Love of Learning LLC will provide reading services for ten hours (10) per week to be used at the District's discretion at a cost of \$750.00 per week for 36 weeks from September 25, 2012 through June 2013 – Total cost \$27,000,

NOW, THEREFORE, BE IT RESOLVED that the Montclair School District will contract with the Love of Learning. Funding Source – Special Education IDEA Budget – Early Intervening Services.

3. Resolution re: Contract with Empowering Academics

WHEREAS, N.J.S.A. 18A:18A-5 states in part "Any purchase, contract or agreement... may be made, negotiated or awarded by the Board of Education by resolution at a public meeting without public advertising for bids...", and

WHEREAS, the nature of these contract awards generally relate to the provision of professional services, and

WHEREAS, the Montclair Board of Education is in need of professional services for reading consultation, and

WHEREAS, Empowering Academics will provide reading services for fifteen (15) hours per week to be used at the District's discretion at a cost of \$1,125.00 per week for 36 weeks, from September 25, 2012 through June 2013 – Total cost \$40,500.

NOW, THEREFORE, BE IT RESOLVED that the Montclair School District will contract with Empowering Academics. Funding Source – Special Education IDEA Budget-Early Intervening Services.

4. Resolution re: Approval of School Field Trips

WHEREAS, The new jersey department of education accountability regulations require approval of all school related field trips by the board of education and,

WHEREAS, the field trip must be directly related to instruction and class work,

NOW, THEREFORE, BE IT RESOLVED that the following field trips are approved:

| SCHOOL FIELD TRIPS | | | | | | |
|--------------------|-----------|-------|-----------|--|------|---|
| DATE OF TRIP | SCHOOL | GRD | TEACHER | DESTINATION | COST | PURPOSE |
| 10-16-12 | MHS | 10-12 | Schnitzer | Clifton Boy's Club, Clifton NJ | 0 | Leadership training for current and future DECA officers and chapter leaders |
| 11-13-12 | MHS | 9-11 | Portas | Community Food Bank. Mtc. | 0 | To complete community service requirements for the WSSP |
| 12-5-12 | MHS | 9-11 | Portas | Intrepid Air, Sea, and Space Museum, NYC | 0 | Physics of flight, Challenger, history of air and space travel |
| 10-3-12 | MHS | 9-11 | Portas | Picatinny Arsenal, Morris County, NJ | 0 | To learn about engineering and defense |
| 10-12-12 | Glenfield | 8 | Etter | Madame Tussauds, NYC | \$35 | This will broaden students cultural literacy by providing students with the opportunity to experience the world's celebrities, influential world's leaders and historical figures |

| SCHOOL FIELD TRIPS | | | | | | |
|------------------------|-----------|-----|--------------|---|-------|---|
| DATE OF TRIP | SCHOOL | GRD | TEACHER | DESTINATION | COST | PURPOSE |
| 10-11-12 | Glenfield | 6-8 | Freedman | Memorial Field Summit, NJ | \$10 | This is for our annual track meet for all grades as we prepare in phys ed. for the meet |
| 01-17-13 | Glenfield | 6-8 | Furer | NJIT Regional Science Olympiad, NJ | \$25 | Olympiad competition |
| 10-18-12 | Glenfield | 8 | Kuetkus | The Cloisters, NYC | \$15 | Provide students with an educational experience in a museum settings |
| 10-5-12 | Glenfield | 8 | Schwartz | Sterling Hill Mining Museum, Franklin, NJ | \$20 | Science Enrichment-Enhance rock curriculum |
| 10-22-12 | Glenfield | 7 | Pruksarnulal | Buehler Science Ctr. Paramus, NJ | \$25 | Science curriculum, team building |
| 2-12-13 | Glenfield | 6-8 | Washington | Princeton University, NJ | \$25 | The students will compete academically in math and science. |
| 11-1-12 | Glenfield | 6-8 | Washington | Clifton High School | \$25 | The students will program robots and compete at the regional competition |
| 12-12-12 | Glenfield | 6-8 | Washington | Clifton High School | \$25 | The students will program robots and compete at the regional competition |
| 11-19-12 & 11-20-12 | Glenfield | 7 | Blank | Buehler Science Ctr. Paramus, NJ | \$25 | The students will work in teams to complete tasks necessary for a successful mock space mission |
| 10-24-12 thru 12-25-12 | Glenfield | 8 | Furer | Mystic, CT. | \$250 | To provide students with the opportunity to experience interactive classes that directly relate to academics particularly earth science |

| SCHOOL FIELD TRIPS | | | | | | |
|-------------------------|------------|-----|----------|--|-------|--|
| DATE OF TRIP | SCHOOL | GRD | TEACHER | DESTINATION | COST | PURPOSE |
| 3-13-13 thru 3-14-13 | Glenfield | 8 | McCarthy | Gerrysburg National Military Park, PA | \$210 | Studying the Civil War is part of the required NJ State Curriculum Standards. This trip provides students with insights into the war's most important battle and President Lincoln's historic speech |
| 10-19-12 | Glenfield | 6 | Cario | Stony Hill Farm Market, Chester, NJ | \$15 | Learning how pumpkins & corn grow, importance of bees, problem solving strategies |
| 10-19-12 | Glenfield | 7-8 | Quatorze | Botanical Gardens, Bronx, NY | \$15 | The students are learning about the great French impressionist Claude Monet and his work in art. This exhibit "Monets Garden" at the botanical offer them a great opportunity. |
| 10-30-12 | Glenfield | 8 | Kitts | Pascack Valley High School, Hillsdale NJ | \$15 | Students will see a student matinee performance of Romeo & Juliet and participate in a talkback with the cast |
| 10-23-12 | Mt. Hebron | 6 | Berger | Franklin Mineral Museum, Franklin, NJ | \$20 | NJ CCCS 5.4.C: Properties of Earth's Materials |
| 12-6-12 | Bullock | 5 | Coe | NJPAC | \$15 | As we are an environmental themed magnet, students will experience a theatre production of percussion on about 200 mobile sculptures created from scrap metal |

| SCHOOL FIELD TRIPS | | | | | | |
|---------------------|-------------|-----|----------|--|------|--|
| DATE OF TRIP | SCHOOL | GRD | TEACHER | DESTINATION | COST | PURPOSE |
| 11-19-12 | Bullock | 1 | Synnott | Meadowland Environmental Ctr. | \$13 | This field trip will enhance the new 1 st grade thematic science unit on Wetlands. |
| 11-13-12 | Edgemont | 3 | Fechner | Cloister Museum, NYC | \$15 | As part of our study of Medieval times, the students will see the art and hear the stories and legends of that era |
| 4-12-13 | Renaissance | 8 | Stulbaum | Wall St, NYC | \$15 | Tying Wall St. to the math curriculum" Why do We Have To Learn This?" American History |
| 10-12-12 & 10-19-12 | Renaissance | 7 | Garzon | Harriman State Park, Bear Mountain, NY | \$5 | Connection to Native American Unit, Circulatory System, Ecological Diversity, Map Studies |
| 10-31-12 | Renaissance | 7 | Garzon | Pax Amicus Theatre, Budd Lake NJ | \$16 | Edgar Allen Poe Unit |
| 11-2-12 & 11-16-12 | Renaissance | 7 | Garzon | Sleepy Hollow & Phillipsberg Manor, NY | \$6 | Slavery Unit/Washington Irving Unit |
| 1-11-13 | Renaissance | 7 | Garzon | Victory Theatre, NYC | \$20 | Model for drama staffing and acting -Shakespeare Unit |
| 11-30-12 & 12-14-12 | Renaissance | 7 | Cullen | Museum of Jewish Heritage, NYC | \$8 | Holocaust Studies, Meeting Hate with Humanity |
| 4-5-13 & 4-12-13 | Renaissance | 7 | Garzon | Chelsea Galleries, NYC | 0 | Art Program-gallery research |
| 10-12-12 | Renaissance | 8 | Hittel | Liberty Science Center | \$20 | The study of Science through various exhibits |

| SCHOOL FIELD TRIPS | | | | | | |
|--------------------|-----------|-----|-----------|---|------|---|
| DATE OF TRIP | SCHOOL | GRD | TEACHER | DESTINATION | COST | PURPOSE |
| 11-14-12 | Northeast | 4-5 | Dey | Brooks Atkinson Theater, NYC | \$55 | To observe vocal and instrumental performances in a live, professional setting related directly to performance skills being taught during instrumental lessons |
| 11-7-12 | Northeast | 5 | Dey | VA Medical Center, East Orange, NJ | 0 | To foster community engagement while providing a performance venue for developing instrumentalist |
| 10-26-12 | Bradford | K-2 | Metzinger | Wightman's Farm, | \$15 | As a part of the science curriculum, we are studying plant and animal life cycles. |
| 10-17-12 | Bradford | 2 | Chanin | Essex County Environmental Center, Roseland, NJ | \$20 | Learn history/native life skills of Lenape and participate in crafting a medicine bag. |
| 10-29-12 | Watchung | 2 | Blafer | Sterling Hill Mining Museum, Ogdensburg, NJ | \$12 | To enhance our science curriculum of rocks, soil and fossils in earth science |
| 10-23-12 | Watchung | K | Alvarez | Melick's Town Farm, Oldwick NJ | \$12 | October's theme for Kindergarten is "Apples and Pumpkins". Students will make fresh cider, pick apples, see and learn about a variety of apple trees and compare pumpkin sizes. |
| 10-11-12 | Hillside | 4-5 | Bermeo | Montclair Hawk Watch, Mtc | \$5 | Students are studying migration. NJAS collects migration data at this site, provides example of science in action. |

| SCHOOL FIELD TRIPS | | | | | | |
|--------------------|----------|-----|---------|----------------------------------|------|---|
| DATE OF TRIP | SCHOOL | GRD | TEACHER | DESTINATION | COST | PURPOSE |
| 10-18-12 | Nishuane | K | Clark | Wightman's Farms, Morristown, NJ | \$15 | Students will explore "Fall Harvest" and view life cycle of a pumpkin. They will participate in hands on experience of using senses to explore pumpkins |
| 10-13-12 | Hillside | 4-5 | D'amico | MSU | 0 | Halftime show for homecoming football game |

BE IT FINALLY RESOLVED, that the field trips are approved in accordance with the New Jersey Department of education accountability regulations.

Seconded by *Mrs. Lombard* and approved by a roll call vote:

| | AYE | NAY | ABSTAIN | ABSENT |
|-------------------------|--------------|-------------------|-------------------|-------------------|
| Angelica Allen-McMillan | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Tanya Coke | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Robin Kulwin | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Leslie Larson | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Shelly Lombard | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Norman Rosenblum | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Deborah Wilson | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |

M. BUSINESS

Ms. Coke moved to approve the following resolution:

1. Resolution re: Monthly Budget Reports and Bills and Claims

RESOLVED that pursuant to N.J.A.C.6A:23-2.11³, the Montclair Board of Education certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23-2.11(a), and that pursuant to N.J.A.C.6A:23-2.11(c)⁴, after review of the board secretary's monthly financial reports, in the minutes of the Board each month, the Montclair Board of Education certifies that no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b), and

BE IT FURTHER RESOLVED that the Montclair Board of Education approves the attached Bills and Claims for the month of September, 2012 in the amount of \$2,854,003.42, a Supplemental Bills and

Claims list for the month of August, 2012 in the amount of \$ 267,324.67, and the attached Appropriation Adjustments for the month of August, 2012 in the amount of \$254,972.42,

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby approve the request for tax levy from the Township of Montclair for the month of September, 2012 in the amount of \$8,000,000.00,

BE IT FINALLY RESOLVED that the Montclair Board of Education acknowledges Receipts of the attached Budget Reports for the month August, 2012, the Secretary's Report for the month August, 2012 and the Treasurer's Report for the months of July, 2012.

Seconded by *Dr. Allen-McMillan* and approved by a roll call vote:

| | AYE | NAY | ABSTAIN | ABSENT |
|-------------------------|--------------|---------------|---------------|---------------|
| Angelica Allen-McMillan | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Tanya Coke | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Robin Kulwin | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Leslie Larson | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Shelly Lombard | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Norman Rosenblum | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Deborah Wilson | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |

2. Resolutions

Mrs. Lombard moved to approve the following resolutions:

- a. Approval of Agreement for the Provision of Bedside/Home Instruction for Students Treated at Hospitals for Rehabilitation Facilities

WHEREAS, the Essex County Educational Services Commission has offered to provide home instruction services to Montclair Public School students at an hourly rate of \$40.00 for the 2012-2013 school year from July 1, 2012, through June 30, 2013,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education award contracts to the Essex County Educational Services Commission for these services and authorizes the Board Secretary to execute the contract.

- b. Approval of Revised Designation of District Affirmative Action Officer/Title IX Coordinator for the 2012-2013 School Year

WHEREAS, the Montclair Board of Education is required to comply with the regulations of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act; and

WHEREAS, in accordance with district policies no student in the Montclair Public Schools shall be denied access to or benefit from any educational program or activity solely on the basis of race, color, creed, religion, sex, ancestry, national origin or handicap; and

WHEREAS, as required by N.J.A.C. 6:4-1.3, each public school district must appoint an Affirmative Action Officer/Title IX Coordinator as the district's chief equity officer;

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education designates Guy Whitlock, Director of Special Projects, to serve as the district's Affirmative Action Officer/Title IX Coordinator until a respective successor is duly appointed and qualified.

- c. Approval of Out-of-District Placement of Students of Students to Attend Essex County Vocational and Technical School

WHEREAS, a request has been made to approve students to attend the Essex County Vocational and Technical School, County of Essex, on a full-time as well as shared-time basis, and

WHEREAS, the Essex County Vocational and Technical School has established tuition rates for the 2012-2013 school year,

NOW, THEREFORE, BE IT RESOLVED that the following students are approved to attend the Essex County Vocational and Technical School at the listed tuition rates:

| <u>STUDENT</u> | <u>FULL-TIME / SHARED</u> | <u>TUITION RATE</u> |
|----------------|---------------------------|---------------------|
| 069442 | Full-Time | \$5,795.00 |
| 069602 | Full-Time | \$5,795.00 |
| 010013 | Shared Program | \$2,897.50 |

- d. Revised Approval of Banks as Board Depositories for Student Activity Accounts and Designation of Signatories

WHEREAS, New Jersey Statutes requires that the Board of Education approve the Board depositories and signatories,

NOW, THEREFORE, BE IT RESOLVED that the Board approves the banks on the attached list as depositories for the School Internal Accounts and that the authorized personnel are empowered to execute transactions as per Attachment A,

BE IT FINALLY RESOLVED that the Secretary be authorized to furnish the necessary signatures, complete and forward the appropriate documentation required by the Board depositories in order to execute transactions with the aforementioned depository, effective immediately and until the next reorganizational meeting of the Board.

- e. Approval to Appropriate Unanticipated Extraordinary Aid from 2011-2012 to the 2012-2013 Fiscal Year

WHEREAS, N.J.A.C.6A:23A-13.13(d)6 provides that a district board of education may at any time and without Commissioner approval appropriate surplus generated from any Federal and/or State revenue excluded from the excess surplus calculation in the pre-budget year in accordance with the annual audit program, and

WHEREAS, the Montclair Board of Education is in receipt of unanticipated extraordinary aid from the New Jersey Department of Education, and

WHEREAS, the New Jersey Department of Education Division of Finance Advisory allows for districts to appropriate the additional amount received to the 2012-2013 budget,

NOW, THEREFORE, BE IT RESOLVED that the following Extraordinary Aid amounts be appropriated to the 2012-2013 budget as follows:

| | | | | | |
|-----------------|-----------------------|---------|----------------|---|---------|
| 11-5030-000-000 | Budgeted Fund Balance | 370,000 | 11-000-219-320 | Purchase Professional Services | 250,000 |
| | TOTAL | 370,000 | 11-000-213-300 | Professional/Technical Services Medical | 140,000 |
| | | | | TOTAL | 370,000 |

- f. Approval of Purchasing General Supplies with Title I Funds for the Charles H. Bullock School for 2012-2013 School Year

WHEREAS, as per N.J.S.A.: 18A-5, the Board of Education of Montclair has the authority to purchase general supplies for the Charles H. Bullock School, a focus school with Title I funds,

NOW THEREFORE BE IT RESOLVED, that the Montclair Board of Education authorizes the Charles H. Bullock school to purchase supplies in the amount of \$44,494.00 using Title 1 funds from Scholastic Education.

- g. Resolution re: Approval of Conference and Travel Expenses

WHEREAS, New Jersey Administrative Code N.J.A.C. 23B and Board of Education policy require approval of the Board of Education prior to expending Board of Education funds for travel and related expenses, and

WHEREAS, the travel must be directly related to the employee's or Board member's current responsibilities,

NOW, THEREFORE, BE IT RESOLVED that the following Board members and employees are approved for travel-related reimbursements for an amount up to the estimated cost indicated:

CONFERENCE AND TRAVEL EXPENSES

| <u>CONFERENCE</u> | <u>DATE</u> | <u>BOARD MEMBER/ EMPLOYEE</u> | <u>SCHOOL DEPT.</u> | <u>ESTIMATED COST</u> | <u>EDUCATIONAL PURPOSE</u> | <u>LOCATION</u> |
|---|--|-----------------------------------|-------------------------|---------------------------|---|------------------|
| Let's Ask Motor Vehicle Commission | 10/12/12 | Gisela Autmon | Trans. | \$2054 | To gain all updates and news related to pupil transportation. | Denville, NJ |
| NJEDGE 9.0 | 11/28/12- 11/29/12 | Alan Benezra | C.O. | \$600.00 | Network Service Provider Annual Conference to perform an in depth analysis of Network infrastructure within the District. | Plainsboro, NJ |
| Observing and Analyzing Teaching Training | 9/12/12, 10/24/12, 11/19/12,1 2/10/12, 1/17/12, 2/11/12, and 3/18/12, | Guy Whitlock | DOI | \$2,317.38 | To gain an analytic foundation for assessing and considering teacher evaluation systems for implementation in the Montclair Public Schools. | Bedford, NY |
| National Network for Educational Renewal | 10/18/12- 10/21/12 | Felice A. Harrison | C.O. | \$1,867.00 | To participate in workshops to support partnership between Montclair State University and Montclair Public Schools district teacher education, curriculum and program development and policies. | Denver, Colorado |

| CONFERENCE AND TRAVEL EXPENSES | | | | | | |
|--|-----------------------|--------------------------------------|-------------------------|---------------------------|--|--------------------------------|
| <u>CONFERENCE</u> | <u>DATE</u> | <u>BOARD MEMBER/ EMPLOYEE</u> | <u>SCHOOL DEPT.</u> | <u>ESTIMATED COST</u> | <u>EDUCATIONAL PURPOSE</u> | <u>LOCATION</u> |
| Autism Conference | 10/11/12 | Amanda Parsons Rebecca O'Sullivan | Brad. Brad. | \$195.00 \$195.00 | To keep up-to-date with current research and strategies to best work with the students in the ABA program. | Atlantic City, NJ |
| North East Conference for SLP's | 12/3/12- 12/4/12 | Jane Sellar | Brad. | \$389.00 | Ties language goals to CCS; Review of evidence based language intervention and assessment and innovative ideas for therapy; early listening skills and keys to language and literacy for grades K-2. | Newark, NJ |
| Teachers College Reading and Writing Program | 10/25/12- 10/30/12 | Patricia Thomas Robin Alvarado | DOI DOI | \$900.00 \$900.00 | Training will provide an intensive reading and writing instruction in grades 6-8. | Columbia University, NYC |
| "Raising the Level" Writing and Reading Fiction | 10/3/12 | Patricia Thomas | DOI | \$70.00 | This seminar will present the latest research and strategies for classroom instruction. | Columbia University, NYC |
| Dodge Poetry Festival | 10/11/12 | Patricia Thomas | DOI | \$10.00 | The festival provides materials, writing activities, and access to poets from around the world. | Newark, NJ |

| CONFERENCE AND TRAVEL EXPENSES | | | | | | |
|--------------------------------|-----------------------|-----------------------------------|-----------------|----------------------|--|-----------------|
| CONFERENCE | DATE | BOARD MEMBER/ EMPLOYEE | SCHOOL DEPT. | ESTIMATED COST | EDUCATIONAL PURPOSE | LOCATION |
| NJ Science Convention | 10/9/12 | Elizabeth Facey Barry Schwartz | Glen. Glen. | \$149.00 \$149.00 | This workshop will promote hands-on high interest lessons and activities that support the education principles that are valued at the Glenfeild. | Princeton, NJ |
| Fall Professional Development | 10/14/12- 10/15/12 | Tracie Morrison | Guidance | \$75.00 | Presenting a workshop on diversity within the school setting. | Long Branch, NJ |
| Chinese Bridge Delegation | 11/7/12- 11/15/12 | John Jeffries | MHS | \$900.00 | Will gain the opportunity to deepen understanding of China, share best practices and build partnership with Chinese schools and universities. | Beijing, China |

BE IT FINALLY RESOLVED that reimbursement will be made for expenses that are in accordance with Board of Education policy and for which original receipts are submitted to the Business Office.

Seconded by *Ms. Larson* and approved by a roll call vote:

| | AYE | NAY | ABSTAIN | ABSENT |
|-------------------------|-------------------|-------------------|-------------------|-------------------|
| Angelica Allen-McMillan | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Tanya Coke | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Robin Kulwin | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Leslie Larson | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Shelly Lombard | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Norman Rosenblum | <u> </u> | <u> </u> | <u> x </u> | <u> </u> |
| Deborah Wilson | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |

3. Contract Awards

Mrs. Lombard moved to approve the following resolution:

- a. Approval of Revised Award of Contracts for Student Transportation Routes for the 2012-2013 School Year

Topic: New Jersey Statutes 18A:39-3 requires that transportation contracts anticipated to be in excess of \$17,200 be awarded after advertisement and receipt of sealed bids and provides for the annual extension of contracts entered into through competitive bidding when the increase in the original contractual amount does not exceed the rise in the Consumer Price Index (CPI) for that school year.

Background Information: In accordance with Public School Contract Law, specifications were prepared, advertised and sealed bids received on July 31, 2012, for Student Transportation Routes for the 2012-2013 school year. Seven (7) companies requested copies of the bid and five (5) bids were received. Results of the bids are shown on the attached.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education awards contracts for the contract period from September 1, 2012, through June 30, 2013, as follows:

| | | |
|---------------------------|------------|-----------|
| Belair Transport | Route | |
| STA | CHAP1 | 40,320.00 |
| | Route 901 | 25,700.52 |
| STA | Route | |
| Station Wagon Bus Company | NWK2 | 20,239.20 |
| Station Wagon Bus Company | Route BEN1 | 26,100.00 |
| Station Wagon Bus Company | Route DER1 | 21,780.00 |
| Station Wagon Bus Company | Route DLC1 | 14,823.00 |

- b. Approval of Award of Emergency Contract for Ceiling Replacement in Room 322 at Glenfield School

WHEREAS, supplies, equipment and services anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10, and

WHEREAS, since there was a health and safety concern, quotes were not obtained for the replacement of the ceiling in Room 322 at Glenfield School and a purchase order was issued to Molba Construction Services, Inc., in the total amount of \$35,508.11 as per attached quotes,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the award of an emergency contract to Molba Construction Services, 392 Liberty Street, Little Ferry, New Jersey, 07643, in the total amount of \$35,508.11.

- c. Approval of Award of 6 Temporary Quoted Contracts to Station Wagon Servies, and the Trans-Ed Bus company, for In-District and Out-of-District Special Needs Pupil Transportation Services for the 2012-2013 School Year

Topic: New Jersey Administrative Code 6A:27-9.12 states that quotations may be sought after the opening of school for unanticipated transportation services.

Background Information: In accordance with Public School Contract Law, temporary transportation quotes were solicited for Special Needs pupils in accordance with their I.E.P. to and from in-district and out-of-district schools. Requests for temporary quotes were solicited by a minimum of four bus companies and awarded to the bus company who provided the lowest quote (SEE ATTACHED SUMMARY)

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education awards the following temporary contracts as follows for a total of 60 days as to not exceed the bid threshold. Attached quote tabulation for the contracts, in the total estimated amount of \$68,460.00.

Seconded by *Mrs. Wilson* and approved by a roll call vote:

| | A YE | N AY | AB STAIN | AB SENT |
|-------------------------|------|------|----------|---------|
| Angelica Allen-McMillan | x | | | |
| Tanya Coke | x | | | |
| Robin Kulwin | x | | | |
| Leslie Larson | x | | | |
| Shelly Lombard | x | | | |
| Norman Rosenblum | x | | | |
| Deborah Wilson | x | | | |

4. Change Orders

Mrs. Lombard moved to approve the following resolution:

- a. Change Order #1 for Mechanical Penthouse Roof at the High School

Topic: Supplies, equipment and services anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on March 29, 2012, for Mechanical Penthouse Roof at the High School. The contract was awarded to Eastgate Construction Company, Inc., 1218 Stewart Avenue, Ocean, New Jersey, 07712, in the total amount of \$9,600.00.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approves change order #1 in the amount of \$1,125.00 as follows:

| | |
|--|-------------------|
| As required by field conditions: Installation of additional wood blocking per Contractor's proposal dated 7/9/12 | \$825.00 |
| As requested by Owner: Removal of debris and repairs per Contractor's proposal dated 8/6/12 | \$300.00 |
| Total Amount of this change order: | \$1,125.00 |

- b. Approval of Change Order #1 for Entrance Steps Repairs and Replacement at George Inness School

Topic: Supplies, equipment and services anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on April 24, 2012, for Entrance Step Repairs & Replacement at George Inness School. The contract was awarded to NEIE Construction, 3175 Route 10 East, Building C, Suite 700, Denville, NJ, 07834, in the total amount of \$108,400.00.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approves change order #1 in the amount of \$1,985.00 as follows:

| | |
|--|-------------------|
| Installation of steel angle to provide support for existing brick stair wall discovered to be partially unsupported after demolition | |
| Cut out and repoint four additional joints in existing stone slap | \$1,985.00 |
| Total Amount of this change order: | \$1,985.00 |

- c. Approval of Change Order #2 for Floor Replacement at Various Schools

Topic: Supplies, equipment and services anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on June 5, 2012, for Floor Replacement at Various Schools. A

contract was awarded to Rug & Floor Store, Inc., PO Box 736, Little Ferry, New Jersey, 07643, in the total amount of \$57,300.00.

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education approves change order #2 in the amount of \$1,187.50 as follows:

As required by field conditions: Additional self-leveling and concrete work to fill depressions in floor in Room G-2 at the Renaissance School at the Rand Building, not evident until after removal of existing tile by the Contractor. Proposal dated 8/14/12 \$1,750.00

Credit for unused subfloor and sleeper replacement allowance

| | |
|---|-------------------|
| | (\$562.50) |
| Total Amount of this change order: | \$1,187.50 |

Seconded by *Dr. Allen-McMillan* and approved by a roll call vote:

| | A YE | N AY | AB STAIN | AB SENT |
|-------------------------|------|-------|----------|---------|
| Angelica Allen-McMillan | x | _____ | _____ | _____ |
| Tanya Coke | x | _____ | _____ | _____ |
| Robin Kulwin | x | _____ | _____ | _____ |
| Leslie Larson | x | _____ | _____ | _____ |
| Shelly Lombard | x | _____ | _____ | _____ |
| Norman Rosenblum | x | _____ | _____ | _____ |
| Deborah Wilson | x | _____ | _____ | _____ |

7. Resolution re: Approval the Personnel Report

Mr. Rosenblum moved to approve the following resolution:

WHEREAS, the Superintendent has recommended that the Board approves the actions contained in the attached Personnel Report.

NOW, THEREFORE, BE IT RESOLVED that the Board approves the Personnel Report of September 24, 2012, including the indicated individuals who have been hired under the Emergent Hiring Procedures as required by law. (*Attachment B*)

Seconded by *Ms. Coke* and approved by a roll call vote:

| A YE | N AY | AB STAIN | AB SENT |
|------|------|----------|---------|
|------|------|----------|---------|

| | | | | |
|-------------------------|------------------|-------------------|-------------------|-------------------|
| Angelica Allen-McMillan | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Tanya Coke | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Robin Kulwin | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Leslie Larson | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Shelly Lombard | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Norman Rosenblum | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Deborah Wilson | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |

8. Resolution re: Approval of Out-of-District Placements

Ms. Larson moved to approve the following resolution:

WHEREAS, the Superintendent recommends that the Board approves the actions contained in the Out-of-District Placements.

BE IT RESOLVED that the Board approves the actions attached in the Out-of-District Placements of September 24, 2012. (*Attachment C*)

Seconded by *Mr. Rosenblum* and approved by a roll call vote:

| | AYE | NAY | ABSTAIN | ABSENT |
|-------------------------|------------------|-------------------|-------------------|-------------------|
| Angelica Allen-McMillan | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Tanya Coke | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Robin Kulwin | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Leslie Larson | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Shelly Lombard | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Norman Rosenblum | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Deborah Wilson | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |

9. Resolution re: Resolve 408596 Educational Program

Mr. Rosenblum moved to approve the following resolution:

WHEREAS, the attorney for the Board of Education has forwarded Agreement regarding the matter of 408596

NOW, THEREFORE, BE IT RESOLVED that the Board Secretary is authorized to execute this Agreement on behalf of the Board of Education.

Seconded by *Mrs. Lombard* and approved by a roll call vote:

| | | | |
|-----|-----|---------|--------|
| AYE | NAY | ABSTAIN | ABSENT |
|-----|-----|---------|--------|

| | | | | |
|-------------------------|------------------|-------------------|-------------------|-------------------|
| Angelica Allen-McMillan | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Tanya Coke | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Robin Kulwin | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Leslie Larson | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Shelly Lombard | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Norman Rosenblum | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |
| Deborah Wilson | <u> x </u> | <u> </u> | <u> </u> | <u> </u> |

N. COMMENTS FROM MEMBERS OF THE BOARD

Dr. Allen-McMillan rooted on the Mounties and stated that the energy is great and she's proud to be a part of it.

Mrs. Lombard echoed Dr. Allen-McMillan's sentiments.

Ms. Larson thanked Sharon Hersh, teachers, and parents for bringing back the summer reading program.

Mr. Rosenblum spoke about the Safe Routes to School program. He also spoke about the High Schools' Back to School night.

Mrs. Wilson thanked all staff, parents, and members of the community who are in support of the Mt. Hebron School. She also thanked Ms. Shepard for her involvement as well.

Mrs. Kulwin thanked the Board for getting the meeting off to a timely start. She also thanked the members of the public for attending the meeting.

O. ANNOUNCEMENT OF FUTURE MEETING DATES

The next meeting of the Board of Education will be an Executive Session that is to be held on Monday, October 1, 2012 and will open at 7:00 p.m. in public but will go immediately into executive session. This meeting will be held in the Superintendent's Conference room at 22 Valley Road.

The next Public meeting of the Board of Education will be held on Monday, October 15, 2012 and will open at 7:00 p.m. in public but will go immediately into executive session. The meeting will reconvene in public at approximately 7:30 p.m. in the Atrium of the George Innes Annex, 141 Park Street.

At 8:55 p.m. the Board went back into executive session.

P. ADJOURNMENT

At *9:48p.m.* *Ms. Larson* moved to adjourn the meeting; seconded by *Mr. Rosenblum* and approved by a vote of 7-0.

Respectfully submitted,

A handwritten signature in black ink that reads "Clarence Hoover". The signature is written in a cursive style with a large, prominent "C" at the beginning and a small flourish at the end.

Clarence Hoover
Interim Assistant Board Secretary